

**Job Title:** RREH Reproduction Farm Employee

**Hours:** 7 a.m. – 4 p.m. 5 days a week to include 4 weekdays and 1 weekend shift;

*(Start/end times may slightly fluctuate seasonally)*

**Experience:** Basic horse care and farm knowledge required. Advanced horse handling

experience preferred.

**General Purpose:** To cater to the daily herd management needs of nearly 300 recipient mares, assist veterinarians with various reproduction procedures, care for client mares, in addition to fulfilling barn & farm maintenance duties as assigned.

**Ideal Candidate**: Seeking a self-motivated, solution-oriented individual with a passion for the horse. Ideal employee will be eager to learn and grow with a young and growing equine reproduction operation. Individual will be capable of working effectively and efficiently within a close-knit team as well as alone.

**ESSENTIAL FUNCTIONS:**

* **Physical:** Position requires prolonged periods of fast-paced walking and standing. Must be capable of lifting up to 50 pounds. Daily physical demands include squatting, bending, lifting and pushing/pulling horses & equipment to accomplish required duties. Vision must be correctable to 20/30. ***All job duties to be performed year-round and during inclement weather conditions.***
* **Behavioral:** Individual should be self-motivated and maintain a high productivity level. He/she should demonstrate the ability & desire to work within a team environment by supporting co-workers. Individual should have a thorough work ethic in order to meet quality RREH standards by adhering to safety & biosecurity protocol. He/she must be able to perform effectively under fast-paced circumstances while paying attention to careful detail. Excellent communication and people skills are a must in order to provide superior client care services.

* **Organizational and Communicative:** Should be detail oriented and able to manage multiple responsibilities both independently and with co-workers. Must demonstrate effective time management, comprehend and follow oral instructions. Must be able to read, write and speak fluent English in order to communicate information with RREH veterinarians, co-workers & clientele.

**JOB RESPONSIBILITIES:**

1. **Recipient and Client Mare Duties**
   * + Sorting daily list of mares to perform palpations and any other vet work necessary
     + Assisting with daily TPR’s and grooming of client mares
     + Assist in turning out and bringing in client mares
     + Cleaning stalls while following biosecurity protocols
     + Assist with feeding/catching mares that need to be stalled, based on that day’s agenda
2. **Daily Monitoring of Herd Health**
   * + Addressing body condition changes and lameness issues
     + Assisting in field and feed changes
     + Notice and document any medical symptoms that may arise with individual mares within the herd
     + Treat horses for various ailments as needed upon request of farm manager and/or veterinarians
   1. **Farrier & Dentist**

* Safely hold/restrain mares as needed for the farrier and dentist
  1. **Vaccination/Deworming Schedule & Herd Health Records**
     + - Assist with the administration of both scheduled vaccinations and deworming
       - Learn what items are included in individual horse health records & electronic charts for both navigation and data entry purposes
  2. **Herd Nutrition**
* Assist in daily herd feedings of both hay and grain
* Monitoring individual horses with weight concerns and alerting manager as needed
  1. **Monitoring Farm Supplies**
* Alerting supervisor when necessary horse care or farm maintenance items need to be ordered, and farm machinery needs maintenance
  1. **Farm Machinery**
* Must be willing to learn how to operate farm machinery safely

1. **Biosecurity Protocols & Cleaning Duties**

* Learning and abiding by biosecurity protocols for both the recipient and client side
* Mucking stalls (including cleaning/disinfecting), sanitizing barn aisles and laboratory areas, bathrooms, feed and hay rooms
* Scrubbing water and feed buckets daily and any other cleaning tasks assigned (i.e., removing cobwebs from stalls and ceilings as time allows)
* Ensuring the automatic field waterers are functioning and scrubbed out

**IV. Light Landscaping and Maintenance Duties**

* Daily surveillance and maintenance of fence lines as needed
* Pasture maintenance to include mowing, weed eating, chain harrowing, etc.
* Minor automatic waterer and fencing repairs as needed
* Seasonal projects as assigned

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