



USDF

UNITED STATES *Dressage* FEDERATION
Programs Coordinator

The United States Dressage Federation (USDF), a non-profit equine organization dedicated to the sport of dressage, has an immediate opening for a full time Programs Coordinator.

This position will coordinate designated USDF programs and initiatives within the Education Department.

Experience in project management, event planning, and budgeting are valued in this position. Working with the organizations volunteer committees and leadership is an important aspect of this position. An equine background and dressage experience are an asset. Some travel to support events may be required.

Applicants should possess the following:

- Excellent customer service, written and oral communication skills
- Ability to work independently and in a team environment
- Ability to handle a diverse workload
- Proficient computer skills in database management and Microsoft Office applications

USDF provides an excellent benefits package.

Interested candidates who possess the necessary qualifications should submit a letter of interest, resume, and salary requirement to:

Human Resources
United States Dressage Federation, Inc.
4051 Iron Works Parkway
Lexington, KY 40511
Email: hr@usdf.org
Fax: 859.971.7722