

## Yearling Manager

General: Position oversees herd health and sales preparation for the yearlings. The position is also responsible for administrative tasks such as scheduling, record maintenance, and staffing.

A qualified candidate must:

- Have a high school diploma or equivalent
- Be legally eligible to work in the United States and possess a US driver's license in good standing
- Have reasonable computer skills and good knowledge of email and Horse Farm Management software
- Have excellent written and verbal communication skills
- Experience with stallions is preferred, but not required

Responsibilities of the position:

- Work under the direction of and execute sales preparation protocol of the General Manager
- Manage a staff of 10-15 individuals across 5-6 barns
  - Monitor daily activities of barn staff; ensuring respectful, efficient daily work environment.
  - Employee administration: company policy enforcement, scheduling, and safety
  - Report staffing concerns or policy violations to General Manager and office
  - Perform employee time and attendance records for payroll
- Administrative tasks such as maintaining horse records in Horse Farm Manager on computer or tablet
- Daily care and overall health and conditions of yearling herd
  - Able to recognize horse health issues and report signs of colic or lameness to General Manager
  - Coordinate schedules with third party service providers (veterinarian, blacksmith, etc.)
  - Administer injections, medications, tranquilizers, etc. as needed
  - Monitor and evaluate progress of horse in walkers
- Oversee turnout

This is a full-time, salaried position. Salary based on experience, plus benefits and on-farm housing (or housing allowance) to be provided. Company provided vehicle, phone allowance, 401k, health/dental/life insurance, paid vacation, etc.

All resumes submitted will remain confidential.

Qualified, interested candidates should submit resume and salary requirements to:  
Jobapplicants2800@gmail.com